

Alexandra Kaiser

London, Ontario

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PROFILE

I am a 22 year old motivated and dependable worker looking to build more skills and grow my experience. I learn quickly, adapt easily, and take pride in doing my job well. I work well with others or independently, follow instructions, and take initiative when I see something that needs to be done. I would be a strong and reliable addition to any team.

EXPERIENCE

Cherry's Desserts (all locations)

November 2024 - Present

- Track stock levels and communicate supply needs
- Independently manage daily operations during shifts.
- Skilled in preparing coffee beverages and desserts
- Ensure tasks are completed on time in a fast-paced environment
- Maintain a friendly and professional attitude with customers and staff

Instacart — Personal Shopper

May 2024 - November 2024

- Picked and delivered customer grocery orders accurately and on time
- Communicated with customers about substitutions and order updates
- Managed my own schedule while completing my high school diploma

Mr. Puffs — Cashier / Puff Artist / Barista

November 2023 - May 2024

- Took customer orders and prepared drinks and desserts
- Worked efficiently in a fast-paced environment
- Helped ensure smooth daily operations and customer satisfaction

Travel — Germany

September 2023 - November 2023

- Travelled to Germany to visit family
- Used and strengthened my German language skills in everyday situations

Tim Hortons — Cashier / Beverage Service

October 2022 - March 2023

- Greeted customers and handled orders quickly and accurately
- Prepared coffee and tea while maintaining freshness and quality
- Focused on customer satisfaction during busy shifts

Merla Mae — Cashier / Ice Cream Server

February 2022 - September 2023

- Served customers and handled cash transactions
- Worked efficiently during busy summer rushes

EDUCATION

Ontario Secondary School Diploma (OSSD)

September 2022 – May 2025

Completed May 2025 · Adult and Continuing Education, Ontario

- Completed my Ontario Secondary School Diploma through adult and continuing education alongside work
 - Graduated in May 2025
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LANGUAGES

- **English** — fluent
 - **German** — fluent
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SKILLS

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|-------------------------------------|---------------------------------------|
| • Customer service | • Teamwork and communication |
| • Cash handling and POS systems | • Time management |
| • Barista and coffee preparation | • Working independently |
| • Dessert and ice cream preparation | • Thriving in fast-paced environments |
| • Food safety and hygiene practices | • Reliable and punctual |
| • Inventory and stock tracking | • Quick learner |
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REFERENCES

References available upon request.